



PSC MEETING MINUTES OF June 20, 2018

In attendance: John Struzziery

Commissioners: Rick Mattila
Richard Booth
Peter Pyclik
Lou Collins
Andrew Grosso

Financial Assistant: Carol O'Connor

Meeting called to order @ 4:30 pm by Rick Mattila

Accept Minutes of May 23, 2018

Peter Pyclik made the motion to accept the minutes seconded by Richard Booth
Unanimous

Accept Minutes of June 3, 2018

Peter Pyclik made the motion to accept the minutes seconded by Lou Collins
Unanimous

Woodard and Curran Report

Peter noted that the Woodard and Curran Report included in the June packet was from April and that we should be receiving the May report with the June packet. Although there was agreement with this objective, John explained due to work load and ongoing priorities and activities; the monthly reports get delayed. Peter indicated that if the current report is not available then we should not bother to put it in the packet. It was also requested that any graphs included in the monthly reports have an explanation of the data and indicate what the conclusion and significance of the graphs. These graphs should also include the permit limits where appropriate. John to follow up with W&C.

New Financial Model

Peter requested that we monitor the usage records every quarter to ensure that the model is accurately reflecting the actual usage.

Director's Notes:

Aeration Tank

The diffuser header in the aeration tank broke. The tank was drained down and repair was made. The return sludge pipe was inspected and found to be in good condition.

Pump Station #3 and #1 Force Main Assessment: Bay State Subsurface Investigations engineering (BSIE) completed the testing. This work located the layout of each main and included 5 test pits to verify the thickness compared to the original thickness of each Main. Initial field results show that FM#3 appears to be in good condition with most of its original wall thickness. FM#1 is severely corroded for the first few feet at the discharge manhole. The other test pit opposite the basketball court on Atlantic Avenue showed that the main has deteriorated to about half for the original wall thickness. A decision on how best to address these issues will

be made after the final reports and plans are received from Bay State Subsurface Investigations Engineering and recommendations from Woodard and Curran.

Funding:

The Sewer Department applied for a Coastal Zone Resiliency Grant in the amount of \$148,000 with a Town match of \$148,000 for a total project cost of \$296,000. These funds will be used to relocate the primary electric service and the transformer.

The Sewer Department is working with the Town Accountant and the Town Treasurer on the timing of projects that are included in the \$4.7M traditional bond.

\$10M Roadway Project:

The Town of Hull will be completing \$10M of roadway projects over the next few years. The Sewer Department will coordinate with the Town and televise the sewer lines to determine their condition and see if work needs to be done prior to street paving. The Sewer Department will also coordinate with the Town on traffic detours to ensure that the paving detour does not impede any sewer projects that will be on-going. Rick Matilla suggested a chart showing the timeline of the projects.

Assistant Director Position:

The new Assistant Director's position has been advertised and resumes are due back by July 5, 2018. Peter noted that the finalists for the position should meet with the Commission.

Permanent Sewer Commission Quarterly Report

The Commissioners reviewed the draft quarterly report and made some minor edits to the document.

Regional Meeting

Rick Mattila updated the Commissioners on the last regional meeting. The meeting included an update of the needs of the communities and Rosemary is working with Cohasset and Scituate to further define and analyze the flow from specific areas. The initial flow analysis was at high level and industry standards and this new analysis takes into consideration items such as specific build out plans. The next meeting will take place in September and will include updated costs per community to either regionalize or build out their own sewer plants. At this point the goal is to have enough data for the Town's to make a decision on how to move forward. Rick mentioned that at the regional meeting he requested that records be kept on any changes to the flow estimates. Rick further discussed that the impact of sea level rise should be taken into consideration and include resiliency issues.

Financial Reports: (report attached to permanent record minutes):

Carol reviewed the year to date financials for fiscal year 2018. Cohasset has diverted additional flow back to their plant and this will result in a revenue shortfall of approximately \$50,000. An assumption for a cash decrease due to uncollected invoices of \$125,000 has been incorporated into the yearend projection. A portion of the Woodard operations contract includes approximately \$410,000 for asset management and now it appears that they will require additional funds for maintenance and repairs. The Sewer Department employees reviewed the costs and projected costs and have moved the masonry work, the D Box, the Concrete and Sluice Gate frame repair and the Plant Water pump costs from the operating account to the recovery bond. The work on structural repairs at the pump stations and remote video camera viewing of the plant and pump stations will be done in the next contract year. In addition, the Sewer Department is incurring costs for design engineering for the interceptor project and the force main project to meet the requirements of obtaining SRF funding (low interest loans). These costs will be covered by some savings in the energy costs and not utilizing the capital line item.

The next Commission meeting will be on September 19, 2019 at 4:30 pm unless a need arises for a summer meeting.

Meeting adjourned at 5:45 pm – motion by Lou Collins seconded by Andrew Grosso - Unanimous vote